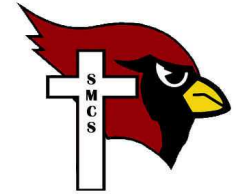


**St. Mary Catholic Schools**  
812 N. State Ave  
Dell Rapids, SD 57022  
(605) 428-5591  
(605) 428-5377 (Fax)



**EAC Meeting  
September 3, 2008**

**Members Present:** Fr. Tschakert, Mike Wolles, Angie Brown, Kelly Neill, Jo Lee, Dave Houska, Craig Hansen.

Stacey Scholten-Student Council president was present also.

Father opened the meeting with prayer.

Mrs. Lee called the meeting to order.

Mr. Wolles motioned to accept the agenda, and Mrs. Brown seconded. Motion carried.

Angie asked if the terms were correct in August minutes.  
Revision to terms- Jo is on 5<sup>th</sup> year, not 6<sup>th</sup>.

Motion to accept previous minutes was made by Mr. Houska and seconded by Mr. Hansen. Motion carried.

**Administrative Reports:  
Kelly Neill-Principal reports**

- Mrs. Neill is getting her routine established, going back and forth to each office. Father said that things are unpredictable each day. Jo said one office may be better, eventually.
- Mrs. Weiland is back in school and doing well.
- Father thinks things are going really well. Mrs. Smith is doing a wonderful job with mass music.
- Marsha Weiland and Kelly have talked about much needed technology updates. What can be done to bring awareness to parents and others in the community? They have talked about a Technology day. Various businesses coming in to show how technology is applicable to areas that our kids are interested in. This should be done before winter. This would possibly be a way to bring in donations for computer labs, software, etc. Everyone would be welcome. Angie suggested putting together a very good plan, step by step, with a purpose and direction, and the donations would come. Jo said Alumni appeal would be a great place. Father commended Marsha for jumping right in.

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- Amanda Geraets is in charge of Quiz bowl, Marcee Stahly is in charge of Oral Interp.
- Principal's meeting 9/18.

### **Committee Reports**

Marketing/Retention (Mrs.Lee)- Getting letter ready to send out to all newly baptized babies. Coordinate with Judy Fiegen so letters get sent out in a timely matter. They will receive terry towel bibs with a cardinal on them.

Committee will take a look at letter for students and to teachers for kids who have left. Bring to October meeting for review.

Cardinal Connection printed and ready for labeling; waiting for Judy Fiegen. Get a list of all families from Kelly before Friday.

Finance (Mr. Wolles)-No report. Next month.

Policy (Mr. Hansen)-No report.

Planning (Mr. Houska)-Security update applies to (B) in new business also. The school is in good shape considering the age. Report handed out.

May send out letter to try to get keys back as this is a major liability. Cost for electronic entry: approximately \$200,000 for all three buildings, including server and software, and running wire. Rekeying all doors, approximately \$30,000; just entrance doors-\$2000..

May re-key the weight room and gym to start.

Mrs. Lee asked Mr. Houska if he has been asked to be on committee for the Centennial- Alice and Jack Majeres might be the committee leaders. He has not been asked yet.

Curriculum (Mrs. Brown):

Visited with Mrs. Hof regarding plans for curriculum. Mrs. Hof may be asked come to the EAC meeting in Nov. to give narrative on vision statements, curriculum review, classroom resources, etc. Will move her to the front of agenda so she's doesn't have to be here long.

Motion to accept all reports was made by Mrs. Brown; Mr. Wolles seconded. Motion carried.

### **Old Business:**

Bylaw review: pgs. 4-10. Mr. Hansen will make the changes discussed and the 2<sup>nd</sup> reading will be at the October 6<sup>th</sup> EAC meeting.

Curriculum guidance will be discussed at next mtg.

Class fees-Kelly had nothing to report. When Mr. Jastram ended with Mrs. Lee, she thought they had about \$400 more than what Mr. Jastram said. Not sure that \$50 needs to be charged to the seniors. Do we go with that, and the class designates extras to a charity of their choice? That is what the policy states, and what will be

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followed. Last years class had \$11 left, Mrs. Neill stated. Jo said she did not need to put on Agenda, if she would have read the policy.

In relation to this, Prom policy as discussed with Mr. Palmer and Mrs. Neill, and the question came up about fundraising, upon administrative approval. Mr. Houska thinks that a \$2500 cap is enough. Mrs. Lee said further discussion would take place in executive session.

School improvement plan-Mrs. Brown had nothing to report yet; Mr. Hansen needs to see a copy. Mrs. Neill will email out a copy to everyone, and they will review it for Oct. Meeting. Look at action items-committee hasn't met yet. Not an EAC issue yet. SIC needs to meet first. The committee needs to show action and move forward. Mr. Houska or Mrs. Neill will give report. Mrs. Brown said that they need to show documentation, but there is not a lot to document right now. This is for accreditation.

Dakota Step Results-did not ask Mrs. Ruesink to come, when she is a benefit to the group. Mrs. Neill said she could answer any questions the committee had. Father said that the school's scores were wonderful. Some students in 4<sup>th</sup> grade struggled (IEP's, etc.). Not one kid in our school is below basic. St. Mary's has alot of advanced students. (ACT scores are a better reflection)  
5<sup>th</sup> and 8<sup>th</sup> grade scores are great.

Supervision Schedule:

Jo and Craig-FB 9/5

Dave 9/11

Tim DeJong is covering a lot of September activities.

Motion made by Mr. Wolles to go into executive session at 8:41 pm. Mr. Hansen seconded. Motion carried.

Motion was made by Mr. Houska and seconded by Mr. Hansen to go out of executive session at 9:14 pm.

Motion to adjourn at 9:14 by Mr. Wolles and seconded by Mrs. Brown. Motion carried. Next meeting will be October 6th, at 6:30 pm.

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