



**St. Mary Catholic Schools**  
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**EAC Meeting**  
**February 2, 2009**  
**6:00 pm**  
**OFFICIAL**

**Members Present:** Fr. Tschakert, Mike Wolles, Kelly Neill, Dave Houska, Craig Hansen, Jo Lee, Angie Brown.

**Guest:** Stacey Scholten

Fr. Tschakert opened the meeting with prayer.

Mrs. Lee called the meeting to order. Mrs. Lee asked if there were any additions or amendments to the agenda. Mrs. Houska motioned to accept agenda. Mrs. Brown seconded. Motion carried.

Motion to accept previous minutes was made by Mr. Hansen and seconded by Mr. Wolles. Motion carried.

**Administrative Reports:**  
**Kelly Neill-Principal reports**  
**February**

- 3<sup>rd</sup>-Midterm
  - 3<sup>rd</sup>-Africa Presentation for the grade school
  - 12<sup>th</sup>-Conferences...school will be dismissed at 1:30
  - 13<sup>th</sup>-NO SCHOOL!
  - 16<sup>th</sup>-NO SCHOOL!
  - 17<sup>th</sup>-Recommendations for Curriculum due
  - 19<sup>th</sup>-Catholic Principal's Meeting in Mitchell
  - 20<sup>th</sup>-Flag Etiquette for 5<sup>th</sup> and 6<sup>th</sup> grade
  - 21<sup>st</sup>-GBB Districts begin
  - 23<sup>rd</sup>-Writing Assessment begins for grades 5, 8, and 10
  - 25<sup>th</sup>-Ash Wednesday
  - 28<sup>th</sup>-BBB Districts begin
  - 1<sup>st</sup>-Confirmation
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- We have made it to the 100<sup>th</sup> day of school (January 29<sup>th</sup>)! It is amazing to think we have just a half of year left!

**Our Mission**

St. Mary Catholic School strives for a united community of academic excellence and stewardship by embracing the Gospel and carrying the light of Christ.

- We learned about St. Thomas Aquinas this month. St. Thomas Aquinas is the patron saint of Catholic Schools. In February we will focus on St. Blaise. Father will be coming on the 3<sup>rd</sup> to bless the throats of the students.
- All classes have completed Safe Environment Training for the Diocese. All documentation for our school is being sent in as we speak.
- We are ready for the writing assessments at the end of the month. Students in grades 5, 8, and 10 will take this assessment. The testing period spans one week.
- Letters have been sent to all children of preschool or kindergarten age within our parish. We have also sent letters to any person outside of our parish that has expressed an interest in our preschool or kindergarten. We have asked for the interested surveys, which were mailed to these parents, be returned to us by February 9<sup>th</sup>.
- The track team will be doing a small fundraiser on conference night. The Schwan's truck will be parked outside the school on conference night for people to purchase Schwan's items.
- We are planning on doing frozen food sales again here soon. Deb Wolles is helping line this up.

Mrs. Neill gave a report on the preschool and kindergarten survey that was sent out January 29<sup>th</sup>. For preschool, 10 children, with 6 of those interested in the plus program. For Kindergarten, there are 13 children, with 9 of those interested in plus.

### **Committee Reports**

Marketing/Retention (Mrs. Lee)-the committee is sending out more bibs, they are caught up through current baptism. Cardinal connection should be reviewed this weekend, and will go to print next week. Father Tschakert said that the CSW ad was great; Mrs. Lee liked the other articles that reflected St. Mary School.

Finance (Mr. Wolles)-The budget committee met on Jan. 21<sup>st</sup> at the rectory. Contracts were discussed, with further discussion in executive session.

Curriculum (Mrs. Brown): no report.

Policy (Mr. Hansen) – Policy committee will be meeting Saturday morning, Feb. 7<sup>th</sup>, for first time. Mrs. Lee asked if Technology should be a separate committee report.

Technology committee met Jan. 10. This committee will be working on different short term actions to get through the current year. They are checking software licenses. They will work to add phone lines (intercom) to the kitchen. Mr. Brian Gaspar may have a donated system from a Sioux Falls company. In regards to Curriculum planning, Mrs. Marsha Weiland may work with Mrs. Neill on that for classrooms. Mr. Gaspar is looking at ordering a new server, and deciding when to put it in. Mr. Gaspar will be setting up help desk again, instead of emailing, and then students will be able to take care of some computer issues. Mr. Hansen inquired about our Non-profit status. Father Tschakert said that the school and church are all non-profit. The school does not pay sales tax,

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but the church does. Mr. Hansen will have a presentation at a future EAC meeting. For now, this committee will be meeting every 4-5 weeks.

Planning (Mr. Houska) – Mr. Houska handed out paperwork to members about the meeting with Dakota security on pricing, timeframe etc., in regards to updating security at St. Mary's. The deadline to use Homeland Security grant is 2009. Mrs. Neill will be talking with Mr. Dick Klein about this as well. No monies are coming out of the budget for this. Nothing definite has been decided at this point.

Motion to accept all reports was made by Mr. Wolles. Mr. Houska seconded. Motion carried.

**Old Business:**

Bylaw review: Mr. Hansen made changes to the bylaws. This was a 2<sup>nd</sup> reading of sections 3.9 and 3.10(3.10 will not be approved this time) and 6.1-6.5 on these by-laws.

Another reading will be done on these sections next month. Review of bylaws 6.6-Elementary teacher next month.

**New business:**

Contracts: Mrs. Neill will send EAC members a copy of a blank contract. Any changes to the contract will be done via email. Mrs. Lee wants to look at and discuss changes. Discussion ensued on liquidated damages.

Supervision schedule:

Tuesday, February 3 BBB vs. Irene/Wakonda-Mrs. Lee  
Monday, February 9 GBB vs. Canistota-Mr. Wolles  
Monday, February 16 BBB vs. Deubrook-Mr. Wolles or Mrs. Lee  
Tuesday, February 17 GBB vs. Deubrook-Mr. DeJong  
Friday, February 20 BBB vs. Baltic-Mrs. Lee

Motion to enter executive session at 745 pm was made by Mrs. Brown. Mr. Hansen seconded. Motion carried.

Motion to end executive session and adjournment of meeting at 8:58pm was made by Mr. Houska. Mrs. Brown seconded. Motion carried.

Next regular meeting will be March 2, 6:00 pm.

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