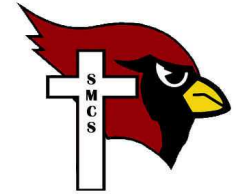


**St. Mary Catholic Schools**  
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**EAC Meeting**  
**January 5, 2009**  
**3:00 pm**

**Members Present:** Fr. Tschakert, Mike Wolles, Kelly Neill, Dave Houska, Craig Hansen, Jo Lee, Angie Brown.

Fr. Tschakert opened the meeting with prayer.

Mrs. Lee called the meeting to order. Mrs. Lee asked if there were any additions or amendments to the agenda. Mrs. Lee requested adding technology to new business. Mrs. Brown motioned to accept agenda. Mr. Houska seconded. Motion carried.

In December minutes, change the meeting time from 4:30 pm to 3:00 pm. Mrs. Brown requested that previous policy minutes be edited for wording. Motion to accept previous minutes was made by Mr. Hansen and seconded by Mr. Wolles. Motion carried.

**Administrative Reports:**  
**Kelly Neill-Principal reports**  
**January**

- 5<sup>th</sup>-Teacher in-service
- 6<sup>th</sup>-Classes resume
- 19<sup>th</sup>-DVC Tourney week
- 26<sup>th</sup>-Catholic Schools Week Begins
- 30<sup>th</sup>-Mass with Bishop Swain @ 1:30pm
- The month of December was dedicated to Saint Lucy. Her name means light so we tried to shed some light to the older people of our community. Our Cardinal Families made star Hangers for each resident of the nursing homes in Dell Rapids. The choir students delivered these stars to the residents.
- January is dedicated to Saint Thomas Aquinas.
- In-service topics include the 7 Habits of Effective Teens presented by Jennifer Reecy. We will also be working on Curriculum Mapping and review as well.
- We ended the semester before Christmas break. I have heard positive things from teachers about this change. It will be great to start back in January and begin fresh with a new semester.
- CSW will be a great week! We are excited as a staff to share this week with our students and families.
- The report went out to the fire marshal concerning the discrepancies they found at school. Jim Wolles was able to fix many things and teachers were very good

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about helping out as well. There are some items that will need to be brought to the attention of the properties committee. Teachers have been taking students on some great field trip experiences. Any field trip must be approved by me and have educational merit to class which will be attending.

- Winter sports have begun and things are going great. Students are working hard and doing a good job of representing St. Mary Catholic Schools.

Discussion ensued on the fire marshal report. Priorities are covering the glass and changing the classroom doors in the high school. In regards to the Homeland Securities Act, we will add keyless entry. Discussion ensued on how this will need to be handled at SMCS, and how it will impact budget.

### **Committee Reports**

Marketing/Retention (Mrs.Lee)-Will be sending out yearly birthday cards; requesting 2<sup>nd</sup> or 3<sup>rd</sup> graders send the cards. This would start at birth. Will bring the card in next month if it is ready. CSW ad is being worked on as well. This is a full page colored ad. Father asked about putting it in other paper, the Rural Resident. Mrs. Lee will request. She doesn't know when the newsletter will be done.

Finance (Mr. Wolles)-Mr. Wolles met with Father Tschakert and Mr. Dave Chapman. Mr. Chapman wants to wait until Jan. 21<sup>st</sup> for 2<sup>nd</sup> quarter report. Mrs. Neill's revisions may be ready at that time. Mr. Wolles would like to meet on Jan. 21<sup>st</sup>, before Feb. finance committee meeting. Meeting scheduled for 5:30 pm. Annual fund is at approx. \$78,000. Mrs. Neill doesn't need to be present. Committee will meet at the Rectory.

Curriculum (Mrs. Brown): Discussed under new business.

Policy (Mr. Hansen) – New committee members are Lee Saude, Lee Palmer, and Sara Schuring. One item of discussion will be the uniform policy. The first reading of the Handbook Policy will be in March with a final reading in April.

Planning (Mr. Houska) – No report.

Motion to accept all reports was made by Mr. Hansen. Mrs. Brown seconded. Motion carried.

### **Old Business:**

Bylaw review: Mr. Hansen made the necessary changes. This was a 2<sup>nd</sup> reading to sections 3.1 to 5.1, on by-laws. This does not include 4.2 or 4.4.

Review of by-laws 6.1 to 6.5. This is the first reading.

CSW Lunch: Tuesday Jan. 27<sup>th</sup> 11:30-1:00. Hosted by EAC members. Offering the same menu as last year.

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Supervision schedule:

Monday, January 05 GBB vs. Bridgewater/Emery-Mr. DeJong

Thursday, January 8<sup>th</sup> GBB vs. Lake Preston-Mrs. Brown

Friday, January 9<sup>th</sup> BBB vs. Lake Preston-Mr. Hansen

Monday, January 19<sup>th</sup> GBB DVC's-Mr. DeJong

Thursday, January 21<sup>st</sup> GBB DVC's-Mr. DeJong

Friday, January 30<sup>th</sup> doubleheader-DeSmet- starts at 4 pm-Mr. Houska will cover-if he can't Mr. Wolles or Mrs. Brown will cover.

Feb. 3 BBB vs. Irene/Wakonda-Mrs. Lee

Mrs. Lee requested that Technology, previously added to agenda, be discussed in executive session.

**New Business:**

Mrs. LaNessa Hof came in to talk about curriculum. Right now, review is being done in Reading and Language Arts (Mr. Palmer), and Economics (Mr. Flemmer). PK-6 is reviewing Phonics. A representative from the Vo-Wac company presented on January Inservice day, and a Soudary representative is coming on January 14<sup>th</sup> to present. Then the teachers will discuss whether or not to keep current Saxon program or go with a new program.

Tech paths is updated for the year (annual subscription). Mrs. Hof completed online training. PK-6 are reviewing Science maps, while High School teachers are creating maps for various subjects.

Motion to enter executive session at 5:31 pm was made by Mr. Hansen. Mr. Houska seconded. Motion carried.

Motion to end executive session at 6:09 pm was made by Mr. Houska. Mrs. Brown seconded. Motion carried.

Motion to adjourn meeting at 6:10 was made by Mr. Houska. Mr. Wolles seconded. Motion carried.

Next regular meeting will be February 2<sup>nd</sup> at 6:00 pm.

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