



Student Family Organization (SFO)



Saint Mary Catholic Schools

St. Mary Catholic School strives for a united community of **academic excellence**
and **stewardship** by **embracing the Gospel** and carrying the **light of Christ**.

Meeting Minutes ~ Wednesday, September 16th, 2009 at 6PM

All regular meetings of the SFO general membership shall be conducted as follows:

1. Opening prayer

2. Members present: Jennifer Reecy, Jennifer Reusink, Renae Klein

3. Unfinished business

a. Back to School

i. Tool Box

1. Status: delivered on students desks the week prior to school. We loved it! Thoughts from others about the tool box? Comments anyone has received?
2. Jennifer Reusink will email staff in regards to their thoughts on the Tool Box.
3. Idea/Possibility to only 're-order' the tangible items, as you would not need some items 'new' each year. Example: compass, calculator.
4. Look into seeing if you could have a checklist of items you would need to replace and only order those items.
5. Other info: get moving on the tool box surveys earlier this school year.

ii. School Fuel

1. Thanks to participating families on short-order notice!
2. Wildly successful and much appreciated comments from many staff.

b. Carnival

- i. Thank You Note to Jasper Stone was sent by Renae Klein.

c. Spring Concert

- i. Send Thank You to Art Instructor and Music Teacher.
- ii. This was looked over in 2009 – we will ensure we complete this each event.

d. End of school year teacher appreciation

i. Report from the event – Breakfast

1. Discussion that it was very well received and allowed the staff to come together to socialize as well.

ii. Discussed the possibility for it to be a spring and fall event to correspond with the beginning and end of school.

1. Thanksgiving Breakfast
2. Jennifer Reusink will work with the Social Committee at the school to see how we can assist with this planned event.

e. SFO Newsletter

i. Check on Family Spotlight status

1. Saude Family has submitted; Legacy Leader Kelly Neil has submitted.
2. Please help think of our next FAMILY and LEGACY LEADER to ask for the November time frame edition of the Newsletter. We have electronic versions of the forms and all items can be completed via email. *Suggestions?*
3. Family Spotlight Ideas: Joe & Maria Eining, Monte & LeAnn Kerzman, Keith & Jody Eining

4. Legacy Leader Ideas: Marie Roeman, Rosalie & Dick Gannon, Jerry & Judi Klein
5. Jenn will work up the November Issue when all articles have arrived.

4. New business

- a. Thoughts on projects and/or events to do next year? (SEE FUTURE NOTES HANDOUT)
 - i. Homecoming Float
 1. No Volunteers.
 2. Begin to think about a float for next year 2010-2011 School Year
 - ii. Playground Status
 1. Get from Kelly Neill --*info from Kelly*: The playground...we have been told again that the "rainbow" play systems we have present a liability for us. I would love to have a committee formed to look at options, if the SFO is willing to help with some fundraising. I think a few staff members and parents from the SFO would be helpful. We would have that committee make the decision as far as equipment needed and what we purchase. I will be spearheading that portion of the project...I, of course, would have Father involved as well.
 2. Fundraiser Committee Members from the SFO:
 - a. Heinitz Family
 - b. Winberg Family
 - c. Danny & Shelly Klein Family
 - iii. Elementary Christmas Program
 1. Cookies & Juice/Coffee
 - a. Co-Chairs: Joann Beck & Jeannine Park
 2. Art Display
 - a. Jennifer Reusink will visit with the Art Teacher.
 - iv. Sock Hop during CSW
 1. Committee formed within the School
 - a. Jennifer Reecy will contact Kristi Fiegen to offer our support
 2. Who, What, When?
 - a. SFO could use this as a fundraiser by selling Tacos in a Bag, Hot Dogs, & BBQs, etc. as well as concessions.
 - v. Carnival
 1. Donation Thoughts?
 2. Members present discussed reaching out to Saude family again.
 - vi. Elementary Spring Program
 1. Cookies & Juice/Coffee
 - a. Co-Chairs: Joann Beck & Jeannine Park
 2. Art Display
 - a. Jennifer Reusink will visit with the Art Teacher.
 - vii. Upcoming 100 Year Reunion
 1. Ideas in participating
 2. Fundraiser Ideas
 - a. Dell Rapids Pool Family Fun Night
 - i. Proceeds of paid swimmers benefits SFO
 - ii. Jennifer Reecy will check with the City
 - b. 5K Run/Walk
 - i. Jennifer Reusink will contact Ross Flemmer for help in guiding us.
 - viii. Facilitating the needs of the teaching staff. – Last year we focused on the special classes' teachers, i.e. art, music. Should we continue with this focus again? Thoughts?

- ix. Focus of the SFO in 2009-2010

- x. Ways to get others, new parents involved in the SFO.
 - 1. Membership Drive
 - a. Collection of Forms: Penning Family – Update
 - b. Ice Cream Sundae Celebration? Time, Date, TBD with cooperating teacher (of classroom with the most SFO Memberships)
 - i. 5th grade Class had the most parent members in SFO.
 - ii. Jennifer Reecy will contact Joanne Schults
 - c. Volunteers to Provide: Email will be sent out asking for assistance once the time/date is set with the cooperating teacher.
 - i. Ice Cream
 - ii. Toppings
 - iii. Bowls, Spoons, Napkins

 - 2. SFO mass insert at the beginning of school to get out awareness of organization.
 - a. Will be in the SFO Newsletter
 - b. Membership Forms – *were sent home with the first Thursday tidbits*

 - 3. Put a flier inside the calendar that goes home with students at the beginning of school.
 - a. Jenn Reecy will do this mid-September, then quarterly.

 - 4. Homecoming Booth
 - a. Jenn Reecy will set up a Membership Table during the First Half of the FB Game.

 - 5. REDISCUSS at next meeting. Call the new families within then school to get out awareness.
 - a. Volunteer?
 - b. Contact Rectory Office to get a list of names.

- b. Approve Brochure & Membership Form
 - i. Chairs for Committees
 - ii. Please see attached.

- c. Approve Calendar for SFO
 - i. Note that some meetings may be conducted via email.
 - ii. August 12th via email
 - iii. August 17th – BTS Night Membership Awareness – Table & Speaker to Brief
 - iv. September 16th @ 6 pm – Mr. DeJong's Office – 6 pm
 - v. October 21st
 - vi. November 18th
 - vii. December 16th
 - viii. January 20th
 - ix. February 17th
 - x. March 17th
 - xi. April 21st

- d. FUNDRAISER IDEAS to discuss/decide on
 - i. The below fundraisers were tabled while checking into the option of hosting a combined event of all interested vendors to come to St. Mary Hall for a pre-Christmas event.
 - 1. The 'event' (needs a fun name) ~ would require the vendors who wish to purchase a 'spot' for \$X.XX could set up a booth in the St. Mary Hall to sell their product. SFO would only collect for a booth 'spot' ~ not a percentage of the product sold.

2. Jennifer Reusink is checking into details.
 - a. Date: November 7th, 2009 (Saturday)
 - b. Time: 9 am – 2 pm
 - c. Is the hall available?
 - d. SFO could provide a lunch-stand to profit from.
 - e. Marketing ~ Fliers around town; Ad in the Tribune
3. Vendor Ideas to invite: (utilize a mail out)
 - a. Scrapbooking
 - b. Tupperware
 - c. Schwans
 - d. Yankee Candles
 - e. Subway
 - f. Cookie Co
 - g. Yankee Candle
 - h. Discovery Toys
 - i. Tastefully Simple
 - j. USBorne Books
 - k. Mary Kay
 - l. Arbornne
 - m. Pampered Chef
 - n. Online Scrapbooking
 - o. Avon
 - p. Subway
 - q. Any craft, goodies to sell

4.

- ii. **Younkers 'Community Day'** is a fund-raising event for all 501c3 nonprofit and school organizations. The event is designed to provide local nonprofit organizations with a fun and easy way to raise money for your organization. Community Day at Younkers takes place on Saturday, November 14, 2009.

1. Carrie Carder is looking into this.

iii. Yankee Candle

1. Pennings are heading this. It's a 40% Profit for the school. Thinking great Christmas gifts.

iv. The Home Baked Classic Cookie Co.

1. Frozen cookies, braided breads, coffees and cocoas, candles to see if we were interested in doing that as a fundraiser as well. It is also about a 30-40% profit - based on the items.
2. Who, When?

e. Suggest Events

- i. Other Activities throughout the year?
- ii. Other Fundraisers to look into?
 1. Bake Potato Feed
 - a. Prior to a Boys or Girls Basketball Game
 - b. Contact: Joanne Winberg

f. Other?

g. Officer Election

- i. President, Vice President, Treasurer, and Secretary
 1. Michael and Jennifer Reecy and Lucas and Rachel Penning will be Co-presidents for the 2009 – 2010 school year.
 2. Treasurer: Christy Roemen
 3. Secretary Office yet to be filled.

5. Treasurers Report \$222.99

6. Adjournment

7. Closing prayer