



## **Student Family Organization (SFO)** **MINUTES IN THIS COLOR!!!**

Saint Mary Catholic Schools strives for a united community of academic excellence and stewardship by embracing the Gospel and carrying the light of Christ.

### **Agenda ~ Wednesday, January 20th, 2009 7:00pm Jabberwok Café**

All regular meetings of the SFO general membership shall be conducted as follows:

**1. Opening prayer**

**2. Members present: Amanda Geraets, Rachel Penning, Christy Roemen**

**3. Unfinished business**

- a. Back to School -need lists from teachers by Feb 1<sup>st</sup> . Want order sheets by February 26 so we can place orders beginning of March to get discount. Will send emails to surrounding schools to see if they participate in this and/or who to contact about it as we can get a % for referring schools.
  - i. **CHAIR?**
  - ii. **Volunteers?**
  - iii. **Get rolling in** January or February-If we refer schools and they purchase the boxes, we get a %.
  - iv. Tool Box
  - v. If we order them by a certain date, we receive more of a profit: January 4%, February 3%, March 2%.
  - vi. We can just reorder tangible items; they will have those prices listed separately on the order form.
  - vii. We received good feedback from the teachers who had students purchase them.
  - viii. We need to get the supply lists from teachers earlier if we want to receive more profit.
  - ix. Game Plan?
- b. SFO Newsletter

- i. Check on Family Spotlight status
  - 1. Please help think of our next FAMILY and LEGACY LEADER to ask for the November time frame edition of the Newsletter. We have electronic versions of the forms and all items can be completed via email.
    - a. May Issue:
      - i. Family Spotlight – Joe & Maria Eining (Jenn Reecy)
      - ii. **Legacy Leader – Rosalie & Dick Gannon (\_\_\_\_\_)**
    - 2. Jenn will work up the Issues when all articles have arrived.
    - 3.
- c. "Twas A Month Before Christmas" -date for next one November 13<sup>th</sup>(?) from 9 to 2. Start contacting vendors so they can get it on their calendar. We need a committee to be in charge of this. Volunteers???? We want to make sure to do more advertising for next one (community calendars, T & C sign, Schwebach sign, school sign, more posters) Would like to have email contact info for vendors so we can send out info/lists to them.
  - i. SFO hosting a combined event of all interested vendors to come to St. Mary Hall for a pre-Christmas event.
    - 1. Chairs: Rachel Penning, Jennifer Reusink, Amanda Geraets, Lisa Saude
      - a. Date: November 21<sup>st</sup>, 2009 (Saturday)
      - b. Time: 9-2 pm
      - c. Lunch-stand to profit from
      - d. Tracking of sales so know what to prepare for next year
        - i. Numbers: 102 people through the door!**
        - \$731.91 Deposit
        - 15.00 ck written to Rachel for expenses (tape, rolls for vendors)
        - 15.24 ck written to Lisa Saude for advertising
        - 32.40 advertising (Anderson Publications)
        - 34.75 pop (reimbursed school for what we sold)
        - +109.79 Pampered Chef donation
        - \$744.31 Grand Total
      - ii.
        - e. Marketing ~ Fliers around town; Ad in the Tribune
        - f. Cost - \$25.00/booth
  - 2. Vendor Commitments-
    - a. 18 yes vendors
  - 3. Additional Advertising:
    - a. Next year try to do more advertising on TV stations (community calendars on KSFY, KDLT, FOX, KELO, etc)
  - 4. Making posters for roads, concessions stand, tickets for people to sign up for door prizes (keep track of our attendance this way)
  - 5. Need extension cords, tables, chairs, map of gym (vendors listed)
  - 6. **Lessons Learned:**
    - a. **Start planning further in advance. Do we want to do at the same time next year? Should pick a date and start contacting vendors soon.**
    - b. **Do we need to charge tax? And at what amount?**
    - c. **Lay tarp on the gym floor**

- d. **Have the heat on☺**
- e. **Bigger hamburger buns, ketchup and relish**
- f. **Sign on Schwebach, T&C, school sign**
- g. **“politician” signs to put in ground around town to direct traffic**
- h. **It was a fun experience! Received positive feedback from all vendors and shoppers!**

#### 4. New business

- a. Playground Status—any new updates? *still trying to contact Millerdale colony for quote. Will have committee meeting when have more info/quotes.*
- b. Fundraiser Chairs

- i. Amanda and Jeff Geraets are willing to help on the Fundraising committee as she is working with Millerdale Colony for a quote on a playground system built by them.

- ii. Dan & Shelli Klein have stepped up to assist Jeff & Amanda Geraets.

- iii. In partnership to work specifically with Mrs. Neill in formulating ‘do-able’ fundraising ideas. SFO will participate, but we need another Co-‘Chair’ to lead the efforts.

- iv. We would like to see if the Booster Club, Catholic Daughters, and/or Catholic Order of Foresters would be willing to help with our fundraising efforts.

- v. Fundraiser Committee Members from the SFO: - Thank You!

Heinitz Family  
Winberg Family  
Jason & Jacque Brown Family  
Dondi Ahlers & Family

- c. **Sock Hop during CSW – DATES January 31-February 6<sup>th</sup> 2010**  
**Important Meeting February 3 at 6:30 at school for chairs and anyone helping with sock hop!!!!**

Meal will be hotdogs, chilidogs, bbq, chips, drink. Need buns and chips as Lisa Saude has leftover hotdogs from Christmas Fair and Theresa Wolles volunteered to do bbq. Donating proceeds from concessions to St. Mary’s kitchen for the freezer. We will put in bulletin about sock hop.

- i. “Dividends for life” is the theme for Catholic Schools Week. –focusing on faith, knowledge, discipline and morals.

- ii. Visit with Committee formed within the School

- 1. Cami Fitzgerald is working with us...yes, SFO will take responsibility for the supervision of the dance, prizes, contests, and a fundraiser of selling Hot Dogs, & BBQs, etc. as well as concessions.

- iii. Sock Hop Theme & Decorations (put up and tear down, clean

- up)
  1. Chair Volunteer: Renae Klein (Thanks Renae!)
  2. **Committee Volunteers:**
- iv. Sock Hop Meal & Concession Stand
  1. Chair Amy Geraets (Thanks Amy!)
  2. **Committee Volunteers:**
  3. We can use the items from the concession stand and just replace.
  4. Meal price will be \$4.
    - a. **Meal Includes:**
- v. Sock Hop Dance Contests, Prizes, etc. Chair & Committee Needed
  1. Chair: Amanda Geraets (Thanks Amanda!)
  2. **Committee Volunteers:**
  3. **Ideas:**
    - a. Sock Hop Royalty?
    - b. Games (2-3 to break up the dance a bit)? Hula-hoop, jump rope, limbo?
    - c. Simple Prizes? Concession stand tokens
- vi. Publishing & Marketing (signs, announcements, etc. of serving supper meal) Chair & Committee Needed
  1. **Chair:**
  2. **Committee Volunteers:**
  3. **Volunteers?**
- d. Carnival-[Lee is working on this more info to come when available](#)
  - i. Saude family has agreed to 'Chair' this! Thank you!
- e. Elementary Spring Program
  - i. Cookies & Juice/Coffee-[make sure there are no nuts/peanut butter in cookies-we have kids who have peanut allergies at our school.](#)
    1. Co-Chairs: Joann Beck & Jeannine Park
  - ii. Art Display
    1. Jennifer Reusink visited with the Art Teacher, Mrs. Ahrens. Yes, she will have displays of artwork from the students.
- f. Upcoming 100 Year Reunion ~ August 14/15, 2010-**discuss at January meeting**
  - i. Ideas in participating
    1. Fundraiser Ideas
- g. Other?
  - i. Homecoming Float-[any ideas on whether we want to do one?](#)
    - Begin to think about a float for next year 2010-2011 School Year
- h. Baked Potato Feed during BB game. We will host this on February 22<sup>nd</sup>.
  - i. Volunteer Help : Dondi, Renae, Amanda, Rachel ... others?
  - ii. Items needed?

We will need to find out who will donate stuff for potatoes. Do we want to do it in the lunchroom or the religion room? How many should we plan for? Where will we bake the potatoes? Where should we get the potatoes? Be prepared to discuss this at our February meeting.

- i. Officer Election
  - i. President, Vice President, Treasurer, and Secretary
    - 1. Michael and Jennifer Reecy and Lucas and Rachel Penning will be Co-presidents for the 2009 – 2010 school year.
    - 2. Treasurer: Christy Roemen
    - 3. Secretary Office – Amanda Geraets
    - 4. School Representative – Jennifer Reusink
  - j. Approve Calendar for SFO
    - i. Note that some meetings may be conducted via email.
    - ii. August 17<sup>th</sup> – BTS Night Membership Awareness – Table & Speaker to Brief
    - iii. September 16<sup>th</sup> @ 6 pm – Mr. DeJong’s Office – 6 pm
    - iv. October 21<sup>st</sup> @ 6 pm – Mr. DeJong’s Office – 6 pm
    - v. November 18<sup>th</sup> @ 7 pm – Jabberwock -
    - vi. December 16<sup>th</sup> via EMAIL
    - vii. January 20<sup>th</sup> @ **7 pm – Jabberwock**
    - viii. February 8<sup>th</sup> at the school at 6:30  
March 17<sup>th</sup>
    - ix. April 21<sup>st</sup>

## 5. Treasurers Report

- a. **October –**
- b. **November –**
- c. **December --**

## 6. Adjournment

## 7. Closing prayer